



The Lime Tree Student Accommodation

APPLICATION PACK





Contents

OVERVIEW

- 3 Information
 - 3 Eligibility
 - 4 Room Options
 - 4 Fees
 - 5 Quality and Convenience
-

6 RULES OF RESIDENCY

8 APPLICATION FORM

- 10 Personal Statement
- 11 Referee's Statement





Information

The Lime Tree provides modern, multi-cultural fun accommodation for students and young people working in the Hawke's Bay. We have 28 single and double / twin rooms with shared living and kitchen facilities. The Lime Tree provides a safe environment conducive to both academic study and a positive social life.

Your fees cover your furnished bedroom, high-speed Wi-Fi, power and heating costs, use of the modern shared kitchen, living, and laundry facilities. Car parks are also available for a cost. Meals are not provided, but The Lime Tree is located in central Hastings, close to several food outlets and two supermarkets.

Each bedroom has a bed, wardrobe, study table, and chair, and is heated in the winter. You can bring your own bedding, including pillow(s), sheets, blankets / duvet. In winter you will need a duvet. Alternatively, a linen pack is available for a cost.

Eligibility

The Lime Tree accepts students aged 18 years and over, partners of students, recently graduated students, and young people working in the Hawke's Bay. Applicants may apply as a couple.



Eastern Institute of Technology

The Lime Tree accepts Eastern Institute of Technology (EIT) accommodation application forms.



Managers welcome

Welcome to The Lime Tree. It is my pleasure to be your host while you are staying with us. I understand how it can feel to be far away from home and will make everyone who stays with us feel comfortable. You will be glad you chose The Lime Tree as your new place to live.

Lindel Stonestreet
Manager



Contact Details

208 Karamu Road North
Hastings, New Zealand 4122

manager@thelimetree.nz
www.thelimetree.nz

Room Options

The Lime Tree has a mix of spacious comfortable single and twin share rooms with separate well appointed clean bathrooms. Most rooms either look out on an attractive garden or have sunny north facing windows. All rooms are sound insulated to make them quiet pleasant places to live and study. All rooms have good ventilation and heating. Bedrooms come complete with a bed, desk and chair, wardrobe, shelves, and blackout curtains.



The Garden Rooms

Located along the inner garden courtyard, these rooms are popular with residents who enjoy the zen-like peacefulness a garden brings.



The Karamu Rooms

These rooms offer views along Karamu Road. At street level, they are popular among residents that thrive on activity.



The Smart Skylight Rooms

These rooms have smart skylights you can control with a remote and an App. The block out blind shuts when you choose.

5 single rooms
3 double / twin rooms

4 single rooms
2 double / twin rooms

6 single rooms
2 double / twin rooms

Other Rooms: 1 single room, 4 twin rooms, 1 queen room

The Lime Tree is home away from home to 38 young people of various nationalities which creates a vibrant and diverse community. We have just the right number of residents so you will get to know each other and make friends, and memories. At The Lime Tree, everyone looks out for each other and become a strong comfortable community.

Cooking

There is a spacious fully equipped communal kitchen and dining area with an adjoining courtyard and outdoor recreation area. The Lime Tree is self-catering so you can save money by doing your own cooking and you can make what you want to eat, when you want it. Some residents team up in cooking groups to share the cost, effort, and to have fun together. All cooking and dining equipment is provided, but you are expected to tidy up after yourself. There is a separate kitchenette area for making tea and coffee, or to prepare a snack. We often have shared dinners for special occasions like cultural festivals and if a long-term resident leaves. For those we invite back former residents who live locally. This is all part of the Lime Tree culture.



Fees per week in 2024 (NZ\$)

* cost varies with options selected
** one-off fee

Option	Long term	Short term	Bond	Linen Pack*	Car park
Single Room	\$260	\$300	\$300**	\$150-200**	\$20
Double / Twin Room (per person)	\$190	\$200	\$300**	\$150-200**	\$20

Long term stays are periods longer than eight (8) weeks, short terms stays are periods from two (2) to eight (8) weeks. Fees must be paid at least two (2) weeks in advance (or an additional \$10 per week for long term stays). No exceptions. No refunds. All prices noted are in New Zealand Dollars (NZD).

A \$300 bond is payable on acceptance. Your place is not guaranteed until your bond is received. Bonds will be refunded in full within a week of leaving The Lime Tree if there is no damage done to the room or building. Costs for repairs or excessive cleaning may be shared amongst all residents unless responsibility is accepted by a person or persons.

Quality and Convenience

The Lime Tree is perfectly situated in central Hastings. It is close to bus stops, and on the route to EIT which is just 13 kilometres away. It is close to shopping and food courts. The East Block Entertainment Precinct is just one block away, and two shopping markets are within easy walking distance. Many students prefer to live in Hastings because it is centrally located for employment and training opportunities. Many cultures are represented in Hastings' diverse community with restaurants and community meeting places easily accessible.

Cafes and Restaurants

Kiwis love their cafés, and there are plenty in the Hastings' Central Business District. Cultures flourish in Hastings and this is exemplified in the food choices nearby. The Lime Tree is situated within walking distance to many cafés & restaurants where you and your friends can meet up for a meal and good times.



Shops

Need something for study? Maybe something fashionable? Shop for electronics, food, clothing and more all right here.



Shows and Entertainment

Focal Point Cinema is a short walk from The Lime Tree. And there are many other nearby attractions including the popular Splash Planet and more.



Outdoor and Adventure

Hawke's Bay is host to many outdoor activities. Hike Te Mata Peak, head to Ocean Beach or walk along Marine Parade or bike any of the many bike trails. Visit the Open Market on Sunday or just explore Hastings. There's many reasons to explore our region.

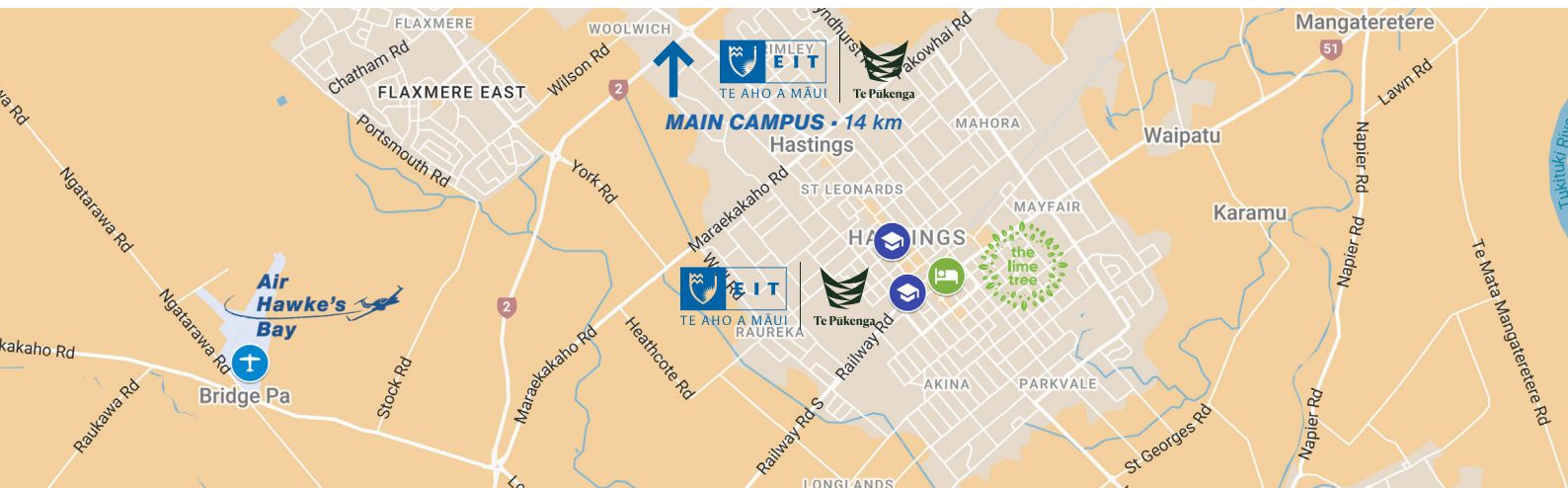
Day Trips

The Lime Tree can help schedule day trips for residents, or they can join us on outings. Buses are nearby going to Napier and other locations and attractions.



Art and Culture

Arts and Culture are core to Hastings. From the Hastings Art Gallery, to the annual Hawke's Bay Arts Festival to studying at the IdeaSchool at EIT, there is plenty to enjoy. You'll find music cafés and outdoor events throughout the year.



Rules of Residency

Please make sure you have read and understand the Rules of Residency before you sign The Lime Tree Residency Agreement. These Rules of Residency form part of the Residency Agreement.

Alcohol

The Lime Tree is an intoxication-free environment, but moderate alcohol use is acceptable.

Cleaning and Safety Inspections

The Manager may carry out occasional inspections of the bedrooms. Residents are responsible for cleaning their bedrooms.

Communal Living

Residents must not disturb the quiet occupancy of other residents.

Contacting Next of Kin / Parent

The Manager reserves the right to contact next of kin or parents if the Manager is concerned for the resident's behaviour.

Contract Period

Residents who leave remain liable for their rental for the agreed contract period; refunds are not given. The contract period will be the duration of the accommodation agreed between the Manager and resident. Residents will be given the opportunity to renew their contract before it expires. If residents decline to renew or do not make a decision within a week, then their beds will be placed on the vacancy list for new residents.

Dangerous Goods

Weapons, ammunition, fireworks, explosives, flammable liquids, candles, incense, and oil burners are not permitted.

Electrical Appliances

Personal heaters or cookers etc. are not to be used in bedrooms.

Fire Service False Alarms

Fire and Emergency New Zealand may recover costs of attending false alarms in accordance with section 99 of the Fire and Emergency New Zealand Act 2017. Should you or any of your guests activate the fire alarm for a false call-out you will be charged the actual call-out cost.

Health and Safety

The Manager will provide health and safety information.

Illness or Accident

Cases of serious illness or accident should be reported to the Manager immediately. Where necessary, medical assistance will be contacted by the Manager.

Immediate Termination

The Manager may action immediate termination in any cases where:

- Rules of residency are breached repeatedly.
- Fees have not been paid in full by the due date.
- The resident has damaged the premises.
- The resident has assaulted or threatened to assault anyone.

- The resident is intoxicated on the premises.
- The resident has any firearms or weapons on the premises.
- The resident has after a warning, continued to leave the premises in a dirty state or has not cleaned up after themselves in the kitchen.
- The resident has provided false details in their application.
- Sexual harassment.

Insurance

Insurance of personal possessions is the responsibility of each resident.

Kitchen

Please clean up after yourself and keep the kitchen tidy. Dishes should be washed, dried, and put away immediately after cooking. Benches should be wiped down after use.

Laundry

A modern laundry is provided on site. Washers and dryers cost \$4 per load and are key operated which need to be topped up.

Litter

Please do not leave any litter or rubbish around the premises.

Maintenance

Please tell the Manager if anything is broken or not working so it can be fixed.

Manager

The Lime Tree Manager will determine whether any behaviour breaches the rules or conditions of residency. The Manager has the discretion to take action as the Manager considers reasonably appropriate given the breach and taking into account the rights of other residents.

Noise

Unreasonable or excessive noise which disturbs residents and prevents them from sleeping or studying is not permitted. Please use headphones while listening to music.

Notice of Termination of Agreement

The Manager will give three (3) weeks' written notice of termination unless it is an "Immediate Termination".

Parking

Twelve car parking spaces are available to residents at \$20 per week. There is a bicycle stand for bicycles.

Payments and Refunds

Accommodation fees are to be paid a minimum of two (2) weeks in advance. Payments are due prior to arrival and prior to the commencement of each term. If residents leave before the end of their contract periods, they will not receive a refund.

Rules of Residency continued

Personal Information and Privacy

The Lime Tree may collect and hold personal information about residents. We will use that information to carry out our services. Residents authorise The Lime Tree to disclose personal information to third parties for the purpose of providing the services and any other purposes set out in these Rules. Residents agree to The Lime Tree disclosing personal information to the resident's tertiary provider, any health professionals, or the Police. The Lime Tree may disclose personal information about you to third parties such as credit agencies to perform a credit reference or to undertake credit management or collection processes. The information we collect and hold about you will be kept at our offices and / or at secure file storage sites (including electronic file storage sites) elsewhere. You have the right to access and correct this information. If you require access, please contact the Manager. All personal information collected and held by The Lime Tree is covered by the Information Privacy Principles under the Personal Information and the Privacy Act 2020.

Pets

No pets are permitted.

Provision of Keys and Lost Keys

A fee of \$40 will be charged for a replacement if a resident loses a key or swipe card.

Rights to Enter:

- The Manager may enter communal areas at any time.
- The Manager will give not less than 24 hours' notice of inspection of bedrooms. This will not apply in cases of emergency or to effect previously requested repairs.

Room Allocation

The resident will be allocated a room by the Manager. The Manager may move the resident to a substitute room.

Security Cameras

The Lime Tree operates security cameras only in common areas of the building for the safety of residents and visitors. Footage from the security cameras will not be viewed except for security reasons and then only by authorised Lime Tree personnel, the Police, or the student's tertiary provider.

Sexual Harassment

Sexual harassment is prohibited and will not be tolerated in any form. Residents of The Lime Tree must observe the Eastern Institute of Technology policy regarding sexual harassment.

Smoking and Drugs

The Lime Tree is a smoke free environment. Residents must observe the smoke free policy. The use of illegal drugs is forbidden. Residents found or suspected of using illegal drugs may be expelled from The Lime Tree immediately.

Subletting

The resident may not sublet their room.

The Lime Tree will:

- Provide and maintain the premises in a good state of repair.
- Not interfere with the residents' quiet enjoyment of the premises.

The Residents will:

- Keep the premises clean, tidy and clear of rubbish, and notify the Manager of any repairs needed.
- Have adequate linen.
- Not damage or permit damage to the premises.
- Leave the premises clean, tidy, and clear of rubbish.
- Clean up after themselves in the kitchen including doing their dishes.
- Only use the bathroom facilities for their designed purposes.
- Not smoke anywhere within The Lime Tree.
- Not cook Durian within The Lime Tree.
- Not cook in bedrooms.
- Generally dine in the dining area rather than their bedrooms.
- Not bring extra furniture into their rooms without permission.
- Not allow non-residents to sleep in The Lime Tree, except with the prior permission of the Manager. A \$10 overnight fee may apply.

Visitors

Residents are responsible for the behaviour of their visitors and will be held accountable if their visitors cause problems. Overnight visitors can only be accommodated with the prior permission of the Manager. All visitors must leave the premises by 10.00 pm.



Application Form and Residency Agreement

Full Name: _____
First name(s) *Family name / surname*

Preferred First Name: _____ Female Male Date of Birth: / /

Home Address: _____

Mailing Address: _____

Phone Number: _____ Email Address: _____

Are you a: New Zealand Resident Other (which country are you from) _____

Which ethnic group do you identify with:

Māori European Pacific Islands South America Indian

Asian African Arab Other

Do you have a medical condition? Please provide details:

e.g. hearing loss, bulimia, anorexia, diabetes, epilepsy, allergy, psychological disorders / mobility conditions?

Emergency Contact

In the event that you are admitted to hospital while a resident in The Lime Tree, you authorise hospital and medical staff to give information to The Lime Tree Manager so that they can inform your emergency contact person.

Emergency Contact Name: _____

Phone Number: _____ Email Address: _____

Home Address: _____

Study or Work Details

Where are you studying or working: _____

Student ID No: _____ *(if known)*

Other Details

Where did you hear about The Lime Tree: _____

Application Form and Residency Agreement continued

Accommodation Details

What date do you require accommodation from: dd / mm / yyyy until dd / mm / yyyy
(if known)

Which accommodation do you require:

Short Term (less than eight (8) weeks)

Single Room Double / Twin Room
\$300 \$200 per person

Long Term (over eight (8) weeks)

Single Room Double / Twin Room
\$260 \$190 per person

*Pricing is per week. Double / Twin rooms are shared with one other person. Short term fees must be paid **two (2) weeks in advance**. Long term fees must be paid **two (2) weeks in advance minimum** or an additional \$10 per week. No exceptions. No refunds.*

Do you require a car park: Yes No (car parks cost \$20 per week)

Do you like to study with the stereo or TV on: Yes No

Do you usually go to bed: Before midnight After midnight

Is your housekeeping: Spotless Neat Untidy

What music do you like: Pop/Rock Reggae Country Heavy Metal Classical Other

What form of transport do you use Car Motorbike Bicycle Public Transport

A \$300 bond is payable on application. This bond is refundable in part or full on these circumstances:

- Bonds will be refunded in full within one week of leaving The Lime Tree - provided there is no damage to the room. Any cost for repairs and excessive cleaning will be shared amongst all residents unless responsibility is accepted by a person or persons.

The Lime Tree bank account is

Account Name: The Lime Tree Hastings Limited

Account Number: 06-0645-0604573-00

Bank: ANZ Bank

Payments must include the student's name

Your bank account details for bond refund:

minimum of bank account number required

Resident's Declaration

Please note that this whole application form is legally binding. Please ensure you understand it.

1. I declare all information given on this application form is true and correct.
2. I agree to remain in residence for the period I have selected.
3. I agree to pay accommodation fees in advance.
4. I have read, understood, and agree to abide by the Rules and Conditions of Residency as outlined in this application. I agree to clean up after myself and not to drop litter.

If this application is accepted, The Lime Tree agrees to provide the Resident with accommodation and the Resident agrees to pay the accommodation fees in advance and to abide by the Rules and Conditions of Residency.

Resident's Signature: _____

Date: dd / mm / yyyy

The Lime Tree Hastings Limited: _____

Copy of passport attached

Bond paid

Applicant's Personal Interests

Please list your cultural interests, involvements, and achievements:

Please list your sporting interests, involvements, and achievements:

Please list your community interests, involvements, and achievements:

Applicant's Signature: _____

Please submit this document with your application form and residency agreement.

Referee's Statement

The Referee is asked to complete this form in support of an application for a place in The Lime Tree.
When completed, this form should be returned to The Lime Tree Manager.

Applicant's Full Name: _____
First name(s) *Family name / surname*

I have known the Applicant for _____ years.

Please comment on the applicant's self-discipline; attitude towards personal study; ability to relate to and show concern for others and those of other cultures; personal behaviour and social maturity; suitability for living in a student accommodation and adapting to new situations:

General Comments:

Referee's Details (the person providing this reference):

Full Name: _____

Email Address: _____

Address: _____

Signature: _____

Date: / /

Please return this form once completed to the Manager:

Email:
manager@thelimetree.nz

Address:
208 Karamu Road North
Hastings, New Zealand 4122



Preferred education providers

Air Hawke's Bay

Learn how to become a pilot and launch your career in aviation. Pilots are in demand globally, they earn a good wage and get the opportunity to travel as part of their work. A New Zealand Pilot Licence is internationally recognised and easily transferred to other countries, giving you employment opportunities around the globe.

www.airhawkesbayflightschool.co.nz



Eastern Institute of Technology

EIT is the tertiary provider for Hawke's Bay and the East Coast. On offer is an extensive range of programmes of more than 160 postgraduate, degree, diploma and certificate level programmes, across an impressive range of subject areas.

www.eit.ac.nz

